

Standing Order Form



Below is a standing order form that you can take to your branch or you can use the details to set up your Standing Order online, should you have the need to make one off payments our full banking details are at the foot of the page.

Please complete in BLOCK CAPITALS and in black ink marking the appropriate box(es) with an X.

1 Details of the account where payments will come from

Account name

Account number

Sort code

2 Details of the account where payments will be sent to

Account name

Name of bank or building society

Branch

Reference (Surname and last 3 digits of phone number i.e. "Smith792")

Account number

Sort code

3 Payment details

Regular amount (in figures)

Date of first payment

Either

Date of final payment

Or

Number of payments

Or

Continue payments until cancelled by me/us in writing – mark box with an X.

Frequency

Choose one option by marking one of the boxes with an X

Weekly
 Monthly
 Quarterly
 Six monthly
 Annually

For weekly payments choose a day of the week

Monday
 Tuesday
 Wednesday
 Thursday
 Friday

If you would like any other frequency, please specify the payment date required (e.g. 21st)

4 Special instructions

Please mark one of the boxes with an X, if either the first, or final payment amount, is different from the regular amount.

First
 Final

Amount of first or final payment if different from regular amount

Signature

Signature (if joint account)

Date

HSBC Sort Code: 40-44-50 Account No: 41710079
 16 Sherwood Square, Telford Shopping Centre, Telford, Shropshire, TF3 4BW
 Swift / BIC: MIDLGB2159D
 IBAN: GB92MIDL40445041710079